

Dear Parent/Carers

### **Rotary Club Children's Fun Day visit to Longleat on 10th June 2026**

The children and staff within Specialist Provision have been invited to the Children's Fun Day event at Longleat, which is kindly being funded by the Rotary Club. This is an excellent day out for the children with opportunities to enjoy train and boat rides and to meet some of the fascinating animals.

The trip will take place on **Wednesday, 10th June 2026**. There is no need to bring the children into school any earlier than usual; normal morning and afternoon transport arrangements will apply.

Our transport will be a coach arranged by the Rotary Club. We aim to leave school promptly at 9:15am and return to school by the end of the school day. Please can the children wear school uniform and be prepared for all weather eventualities (rainproof jacket with hood or hats/suncream). **Please can all children bring their own water bottle/bottle of water.**

**Please confirm by email to [office@brooksideacademy.co.uk](mailto:office@brooksideacademy.co.uk) your permission for your child to go on this trip, state whether you will provide a packed lunch or you would like a lunch supplied by the school on the day (whether Free School Meals or paid for by yourself). Please also say who the two emergency contacts will be on 10<sup>th</sup> June 2026 and give their names and telephone numbers.**

If you want a school provided packed lunch, please order from Innovate via Kanpla as you would usually to order school meals. Unless your child has Free School Meals, this will be charged in the usual way for school meals. Please choose the main meal option for a ham sandwich packed lunch and any vegetarian or jacket option for a cheese sandwich packed lunch. Please also include in your permission response email to say whether you want the school provided ham or cheese sandwich packed lunch so that the school can check the list with the kitchen.

The party leaders will be Specialist Teachers assisted by teaching assistants. There is no charge for this visit.

#### **The school retains the following rights:**

- to withdraw any pupil at any stage from the above activity if deemed necessary
- to make changes to the above details subject to conditions

#### **Insurance**

Brookside Academy only provides cover against proven or agreed negligence by the academy and its

employees. Parents may wish to make their own insurance arrangements for personal accident cover for their children.

### **Medical Needs**

If your child has medical needs affecting him/her during the activity please inform the party leaders in writing, providing details. Should there be any enquiries regarding the day please contact the Academy Office.

**If you would like your child to attend this exciting event, please reply by email to the school office, no later than Midday on Monday 27<sup>th</sup> April 2026.**

Should you have any queries regarding this visit please contact the Academy Office and we will do our best to help.

Yours sincerely

Brookside Academy

**Remember to say in your email to [office@brooksideacademy.co.uk](mailto:office@brooksideacademy.co.uk) by Monday 27<sup>th</sup> April 2026:**

1. You give permission for your child to go on this trip on Wednesday 10<sup>th</sup> June to Rotary Club Children's Fun Day 2026 to Longleat.
2. You will provide your child with a packed lunch for the day or you want them to have a packed lunch from the school, stating whether you would like a ham or cheese sandwich.
3. If you want a school packed lunch, order via Kanpla and pay as you usually would for school meals, if not Free School Meals. Please choose the main meal option for a ham sandwich packed lunch and any vegetarian or jacket option for a cheese sandwich packed lunch.
4. You give the names and telephones numbers for the two emergency contacts for the day of the trip.