

18th September 2025

Dear Parents and Carers

AUTUMN PARENTS' EVENINGS

We are delighted to invite you attend our Autumn Parents' Evenings, for Early Years to Year 6 parents and carers, which will take place on **Wednesday 8th and Thursday 9th October 2025**.

These will be short appointments to give teachers an opportunity to talk to you about how your child(ren) are settling into their new class, as well as picking up on any questions you may have at the start of the year. Please remember that if you need to speak to a teacher, you can always request this by sending an email to the Academy Office and the teacher will get back to you as soon as possible.

Please book your appointment(s) via the **Arbor Parent Portal/App**, under '**Guardian Consultations**'.

The booking system, for both evenings, goes live today at 18:00 (18th September). Bookings will close at 12:00 noon on each date for appointments the same day. If you experience any difficulty with this system, please contact the Academy Office who will be happy to add appointments on your behalf.

All appointments, on both evenings, will be face-to-face and will take place in the School Hall. Please walk down the left-hand side of the school and enter via the Main Hall Entrance door. Please arrive for your appointment 'just in time' to avoid large crowds developing. Teachers will keep to time to limit waiting times.

If you have no childcare, children are welcome to attend appointments; however, we are unable to take responsibility for children who are not supervised by their parents/carers.

Mrs Ashford, Mrs Moore and I will be available, so if you have any questions or concerns, please do come and talk to us.

Yours sincerely



Brian Walton