



Information for Candidates

Specialist Provision Team Leader

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Letter from the Head teacher

Thank you for your interest in the advertised position at Brookside.

Brookside Academy is a unique and diverse place. We offer education from 0 – 11 years including a 50 place specialist provision set within an extensive site. We are a large staff with over 100 people working closely together to offer the best we can for our community. Despite the size Brookside has a calm and purposeful ethos where provision thrives to be of the highest standard. I have been the head teacher here for some time and still feel excited by the innovation, challenge and vision that Brookside has for providing a fantastic education. There is a wealth of experience across the Academy and whether this is your first post or you are further down your career Brookside will have something to offer that very few other schools can provide. Set within the heart of Somerset this is a vibrant and special place supported by a wonderful community.

You will find a range of details about this post in this information booklet, but if you require any further information do not hesitate to contact: Sandra Cinicola, Business Manager by email - SDCinicola@brooksideacademy.co.uk

To apply for the position, please complete an application form, available in the recruitment section of our website, www.brooksideacademy.co.uk with an accompanying letter (of no more than two sides) outlining your skills and experience as well as how you meet the person specification.

Kindest Regards

Brian Walton

Head teacher Brookside Academy



Advert
Specialist Provision Team Leader
Start Date: September 3rd 2024
Full Time Permanent Position
MPS/UPS TLR3 (£2,000) and SEN1 (£2,539)

We are looking for a highly motivated and experienced Specialist Class Teacher who can inspire and lead a team. You will need to demonstrate that you are a strong and reflective practitioner who can challenge and motivate others. You will join a large and willing staff supported by an experienced Executive Leadership Team (working closely with the Assistant Head Teacher who leads Specialist Provision).

The Team Lead will:

- Be a member of the Senior Leadership Team
- Undertake such duties as are delegated by the Executive Leadership Team
- Play a major role, under the overall direction of the Executive Leadership Team, in formulating and reviewing the Academy Development Plan and the aims and objectives of the Academy by:
 - Leading and managing staff and resources within Specialist Provision
 - Monitoring progress and achievement across Specialist Provision
 - Developing and supporting staff confidence and skills in leading positive learning behaviours across Specialist Provision

Visits to the Academy are strongly encouraged. Please phone the Academy to arrange a convenient time to visit, or to speak to a member of the team who can answer any questions you may have.

Closing date: 12noon, Friday 12th April 2024

For an application form please go to the recruitment section of the academy website (<http://www.brooksideacademy.co.uk/recruitment>).

For further information, please contact the school by phone (01458 443340) or email office@brooksideacademy.co.uk.

Brookside Academy is committed to safeguarding and promoting the welfare of children and young people. This post requires a criminal background check via the disclosure procedure. The successful applicant will therefore be subject to an Enhanced DBS.



Academy Information

Brookside Academy is a large primary school catering for children from ages 0-11 and we are open all year round from 7.30 until 5.30 every day.

The Academy comprises of a mainstream school for over 460 children and a 50 place Specialist Provision. We also offer Nursery provision for over 100 child aged 0 to 4.

We are looking for enthusiastic members of staff who are passionate about education and allowing all children to reach their full potential.

For further information about Brookside Academy please see our website www.brooksideacademy.co.uk .



Welcome to Street

Brookside Academy is situated on the edge of Street, a large village in Somerset with a population of around 12,000. It is situated on the Somerset Levels close to Glastonbury, Wells and the Mendips. The village has an interesting history with evidence of Roman occupation. Street is home to Clarks, the world famous footwear retailer. Clarks still has its headquarters in Street but shoes are no longer manufactured in the town. Much of the Street site now houses the popular and thriving designer outlet shopping complex of 'Clarks Village'.

Somerset is a warm and friendly county and Street is no exception. The village itself contains a good range of leisure facilities including a theatre which hosts live performances and a wide range of films, sports facilities and an open air swimming pool. The Glastonbury Festival also takes place very near to the village. There are also a good range of local shops. As one resident of Street said 'if you choose you can walk to pretty much everything you need'. There is easy access to the coast and there are a number of National Trust properties in the area as well as nature reserves and areas of outstanding natural beauty.

As well as being located in a beautiful part of Somerset, Street is well connected by road being near to the M5, A303 and on a number of bus routes. There are also nearby rail links to London, Bath, Bristol and Devon and Cornwall. Bristol Airport is also close with a wide range of destinations from Iceland to Egypt! There are a number of interesting towns and cities nearby including Glastonbury, Wells and Taunton. A little further afield one can easily reach the likes of Bath and Bristol which are both major European cities and home to a very wide cultural and sporting life including excellent music venues, theatres, cinemas, restaurants and professional sports clubs including football and rugby.

Housing is still relatively affordable in Street and many of the surrounding towns and villages. Many colleagues talk of how the area is a safe, yet vibrant area to bring up families with a range of good schools and an outstanding FE college. Yet at the same time there are a myriad of excellent leisure opportunities and major cities within an hour's travel.



Job Description

Team Leader Specialist Provision

Responsible to: Assistant Head teacher

Pay Scale: Main scale plus TLR3 + SEN1

This job description should be read alongside the range of duties set out in the current School Teachers' Pay and Conditions Document. This document summarises the full range of responsibilities of the Post Holder and provides a framework for professional development. The specific nature of the responsibilities to be undertaken by the successful candidate will be modified over time to meet the needs of the Academy and of the Post Holder. Although this post will be class based, it is anticipated that the Post Holder will be given regular Management time to ensure the smooth running of Specialist Provision.

Main Purpose

The Team Lead will:

- Be a member of the senior leadership team
- Undertake such duties as are delegated by the Executive Leadership Team
- Play a major role under the overall direction of the Executive Leadership Team in formulating and reviewing the Academy Development Plan and the aims and objectives of the Academy by:
 1. Leading and managing staff and resources within Specialist Provision
 2. Monitoring progress and achievement across Specialist Provision
 3. Developing and supporting staff confidence and skills in leading positive learning behaviours across Specialist Provision

Main Tasks

The specific nature and balance of these responsibilities will vary according to the needs of the Academy and may be shared.

Class Teacher Responsibilities

To be responsible for teaching a class within Specialist Provision

Offer teaching support or guidance if and when needed.

The internal organisation, management and control of the Academy

To contribute to:

- maintaining and developing the ethos, values and overall purposes of the Academy
- Alongside the Executive Leadership Team (ELT) formulating the aims and objectives within Specialist Provision and policies for their implementation
- to contribute to planning improvement which will translate Academy aims and policies for Specialist Provision into actions
- implementing the Governing Body's policies on equal opportunity issues for all staff and pupils in relation to sex, gender, race, disability and special needs
- the efficient organisation, management and supervision of Specialist Provision routines

Curriculum Development

- To be responsible for progress and support of teaching and Learning within the Specialist Provision curriculum

To contribute to:

- o the development, organisation and implementation of the Academy Specialist Provision curriculum
- o Academy policies on curriculum, teaching and learning, assessment, recording and reporting in Specialist Provision
- o ensuring that the learning and teaching provided by different teams form a co-ordinated, coherent curriculum entitlement for individuals
- o ensuring that information on pupil progress is used to improve teaching and learning, to inform and motivate pupils, to inform parents, to provide necessary references for other educational institutions and employers and to aid Governors in their management of the Academy
- o ensuring that the individual pupil's continuity of learning and effective progression of achievement are provided

The Management of Staff

- To be responsible for the line management and performance management of Specialist Provision Staff
- To participate in the recruitment and development of teaching and non-teaching staff of the Academy.
- To contribute to good management practice by ensuring positive staff participation, effective communication and procedures.
- The provision of professional advice and support and the identification of training needs

Relationships

- To be responsible for fostering positive relationships across the Academy community.
- To advise and assist the Governing Body as required in the exercising of its functions including attending meetings and making reports (with particular regard to the Job title).
- To help in maintaining and developing effective communications and links with parents and to provide positive responses to concerns and problems regarding their children's educations and wellbeing.
- To assist liaison with other educational establishments in order to promote the continuity of learning, progression and curriculum developments.
- To develop and maintain positive links and relationships with the community, local organisations and employers.

Person Specification

	Essential	Desirable
Qualifications	Qualified Teacher status.	Evidence of commitment to further professional development
Experience	<p>The Team Leader/Coordinator should have experience of:</p> <ul style="list-style-type: none"> teaching a range of year groups in at least one key stage; participating in team building; contributing to the delivery of school-based INSET; establishing good classroom practice of their own, with excellent monitoring and assessment techniques. being in a position of responsibility for an area of management or leadership in school for at least two years; participating in a team approach to management, including the management of change. 	<p>In addition, the Team Leader/Coordinator might have experience of:</p> <ul style="list-style-type: none"> a range of curricular responsibilities; administering and overseeing statutory National Curriculum tests.
Knowledge and understanding	<p>The Team Leader/Coordinator should have knowledge and understanding of:</p> <ul style="list-style-type: none"> their subject area and its effective dissemination to pupils; improvement strategies for pupil attainment; using national statistical data to inform planning. how to manage people, both within school and in the wider community. the principles and practice of primary education; curriculum management and the school's role in providing effectively for all pupils; the role of management in monitoring school effectiveness and maintaining a climate conducive to school review and evaluation; the role of the School Leadership Team; whole-school issues. 	<p>In addition, the Team Leader/Coordinator might also have knowledge and understanding of:</p> <ul style="list-style-type: none"> the wider curriculum and teaching French.
Skills	<p>The Team Leader/Coordinator will be able to:</p> <ul style="list-style-type: none"> communicate effectively; delegate and negotiate appropriately, 	<p>In addition, the Team Leader/Coordinator might also be able to:</p> <ul style="list-style-type: none"> show evidence of good working relationships with Parents' Associations;

	<p>having considered the views of everyone involved; lead by example and motivate others; participate and lead effectively in strategies to support staff development; create a positive team spirit, delegating and negotiating, when necessary, with sensitivity; participate in the establishment of links with parents and governors. play a role in budget management; lead school-based INSET.</p>	
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