

18<sup>th</sup> April 2023

Dear Parent/Carer

### **Welcome to Brookside Academy**

We are so excited to be welcoming your child into school this September. We would like you all to feel as ready as you can and be familiar with the school and the staff working across Early Years.

On **Tuesday 27<sup>th</sup> June** we would like to invite all parents to a meeting in the school hall. At this meeting you will be introduced to the Early Years team and other relevant staff who will be involved in supporting your child. They will give you an overview of a typical day in early years and share any important information about what children and parents need to know about starting school at Brookside. They will also talk you through the associated paperwork we need you complete.

This meeting will run from **5.45-6.30pm** with opportunities to ask specific questions to staff before you leave. Access to the school hall is through the main academy gate and down the side path where a member of the team will direct you to the hall.

Please confirm your attendance through the Academy Office, on 01458 443340 or [office@brooksideacademy.co.uk](mailto:office@brooksideacademy.co.uk).

We would also like to invite your child to come in for two **'Stay and Play'** sessions with Early Years staff, from **1.45-2.45pm** on **Monday 3<sup>rd</sup> July** and **Monday 10<sup>th</sup> July**.

We will talk more about the organisation of these sessions at the parents' meeting. However, those children who already attend Brookside Nursery on a Monday afternoon will be taken to the sessions by our Nursery staff.

If you feel your child has any additional needs or requirements that we are not aware of, then please feel free to contact us to make an appointment via the Academy Office (details above). We will happily arrange a phone call or an additional meeting for you.

We have put together some information on our website to help prepare you and your child for when they start their school journey at Brookside, such as Term Dates and Holidays, how to report children's absence, how to order uniform, etc. <https://www.brooksideacademy.co.uk/new-starter-checklist/>

Further guidance on starting school is also available on the Pacey website: <https://www.pacey.org.uk/partners/school-ready/>

If you have any questions or concerns regarding September or our Early Years provision, then please don't hesitate to contact myself or the team.

We look forward to meeting you all very soon.

Yours sincerely

A handwritten signature in black ink, consisting of a stylized 'B' followed by a long horizontal line that ends in a small hook.

Brian Walton  
Headteacher