

Brookside Academy (327) – Board of Governors
Company Registration Number: 07641618 (England & Wales)



Minutes of the **Board of Governors AUDIT** meeting held via Microsoft Teams, on Monday 24 January 2022. The meeting started at 6.00pm.

MEMBERS

✓	Clare Bolton	(CB)	✓	Helen Keast	(HK)	
✓	Stuart Clowes	(SC)		Jenny Moore	(JM)	
✓	Colin Driscoll	(CD)	✓	Julie Summerhayes	(JS)	(Chair)
	Dani Durston	(DD)	✓	Rob Sutherland	(RS)	(Vice Chair)
✓	Helen Fisher	(HF)	✓	Alex Tedford	(AT)	
✓	Craig Harris	(CH)	✓	Brian Walton	(BW)	(Headteacher)
✓	Martin Hooper	(MH)	✓	Adi Whatling	(AW)	

IN ATTENDANCE

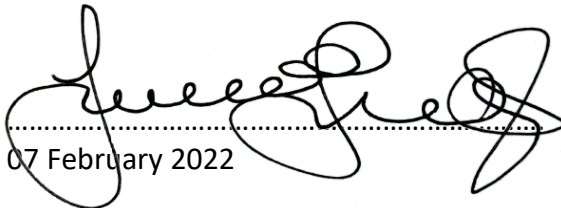
	Sarah Ashford	(SA) Deputy Headteacher	✓	Sandra Cinicola	(SC)	Business Manager
✓	Greg Jones	(GJ) Clerk to Governors		Chris Lane	(CL)	Assistant Headteacher
	Zoe Clist	(ZC) Computing Lead				

(✓ those present) (v = virtual)

Minutes

No.	Item	Action
Audit Committee Chaired by Rob Sutherland (Business Lead)		
This section excludes members of School staff – other than the Accounting Officer and Business Manager		
BUS 14/21	Internal Scrutiny	
	a) Responsible Officers Report None	
BUS 15/21	Risk	
	Risk Register The Headteacher (Brian Walton) highlighted the main point of the Risk Register circulated with the papers for this meeting. <ul style="list-style-type: none"> • The register has been RAG rated to make the seriousness of the risks more prominent. • Covid 19 expenditure is mostly the cost of supply staff. • Expenditure on maternity will rise in the next year along with the associated recruitment costs. • Inflation of energy costs. 	

No.	Item	Action
	<p>Governors discussed the ranking of risks and their significance to the Academy. It was noted that there were other areas of risk that could be added to the register. The control procedures will be amended to reflect further remedial actions.</p>	
	<p>A Governor noted that the school has 2 risks on the register with a severity of “catastrophic” and a likelihood of “highly probable”.</p> <p>We have a further 5 risks below that, but still firmly in the red zone.</p> <p>On the surface, that suggests the academy is carrying extremely serious risks. Nothing else governors have received suggests that there are risks of this seriousness.</p> <p>Firstly, looking at the risks, I wonder if we are seriously overstating either the likelihood or the impact?</p> <p>Secondly, I think our scores are the inherent, untreated risk - what it would look like if we did nothing.</p> <p>Following the new process helped us see a clearer picture of the risks and how some suggested a higher rate of seriousness on paper than we saw on the ground. One of the main purposes of the risk register is that we take risks that if ignored, or untreated, could cause us serious harm. Therefore, by their very nature we are treating them and hoping to reduce the risk they may have. I will read through the guidance today and like the idea of the treated risk assessment column - because even treated some of these risks create ongoing reduced concerns though lower than the untreated risks.</p>	

	<p>Signed on behalf of the Governors of Brookside Academy</p>  <p>07 February 2022</p>	<p>Signed on behalf of the Area Lead</p> <p><i>Rob Sutherland</i></p> <p>07 February 2022</p>	

With no further business, the chair declared the meeting closed at 7.51pm.