

Brookside Academy (327) – Board of Governors
Company Registration Number: 07641618 (England & Wales)

Minutes of the **Board of Governors** meeting held at Brookside Academy, on Monday 25th March 2019.
The meeting started at 6.00pm.

MEMBERS

✓ Stuart Clowes (SC)	✓ Jenny Moore (JM)
✓ Kev Cook (KC)	✓ Julie Summerhayes (JS) (Chair)
✓ Craig Harris (CH)	✓ Rob Sutherland (RS)
✓ Helen Keast (HK)	✓ Brian Walton (BW) (Headteacher)
✓ Adam Kelland (AK)	✓ Jan White (JW)

IN ATTENDANCE

- ✓ Sarah Ashford (SA) Deputy Headteacher
 - ✓ Greg Jones (GJ) Clerk to Governors
- (✓ those present)

Minutes

No.	Item	Action
-----	------	--------

Governors Information Systems

Brian Walton gave a presentation on Neglect that covered Adverse Childhood Experiences, Neglect Toolkit and an example of the School's Cause for Concern form.

34/18 Welcome

The Chair welcomed everyone to the meeting.

a) Apologies for absence

Apologies were accepted from Stuart Clowes (Family).

The Clerk advised that with 9 of the 10 Governors present the meeting was quorate.

b) Declarations of Interest

Rob Sutherland – Business Manager Crispin School

35/18 Minutes of Previous Meeting

Rob Sutherland proposed that Governors approve the minutes of the meeting of 11th February 2019. Seconded by Helen Keast and approved by all present and signed by the chair.

For: 8 Against: 0 Abstentions: 1

[Governors not present at the meeting abstained from approving the minutes]

No.	Item	Action
25/18	<u>Papers for Information</u>	
	Copy of letter about School funding sent to local MP James Heappy.	

26/18	<u>Matters Arising</u>	
	a) Review of Website	SC
	It was noted that Stuart Clowes has not yet completed the review of the statutory Website elements.	
	b) MAT update	
	BW reported that he had met with Peter Elliott from the Bridgwater & Taunton College Trust and Suzanne Flack from the Redstart Learning Partnership.	
	They will both be attending Briefings with Governors on Tuesday 4 th June; 18.00; Brookside Academy.	
	Governors discussed the Strengths and Opportunities that this presents and were asked to submit questions to BW or GJ.	
	<div style="border: 1px solid black; padding: 5px;"> <p>A Governor asked about the opportunity for the School to establish its own MAT? The School needs to find a partner(s) and have a strong grown plan for the Regional School Commissioner to even consider an application.</p> </div>	
	It was noted that Brookside Academy is a very attractive proposition for another MAT.	
	Governors were assured that they will be better informed after the meeting on the 4 th June and will be in a position to discuss the "direction of travel".	

38/18	<u>Urgent Matters</u>	
	None	

39/18	<u>School Improvement</u>	
	a) Headteachers Report	
	The Headteacher invited questions on the report circulated with the papers for this meeting.	
	<ul style="list-style-type: none"> Attendance – 96.0% 	
	<div style="border: 1px solid black; padding: 5px;"> <p>A Governor asked about the poor attendance in Year 6 (94.8%)? There are some children with particular needs and part-time timetables. They are being tracked by the School; the next step is to Involve the Education Welfare Officer (EWO).</p> </div>	
	Governors were assured that it was not the pressure of Year 6 SAT's	

No. Item

Comparative Judgements

BW shared the Year 2 "No More Marking" report recently received by the School.

527 Schools involving 24,000 pupils took part in the exercise to compare scripts from their School with others.

The results showed that our Year 2's have a reading age one year ahead of their peers and were placed 11th in the country overall.

They had the highest amount of Greater Depth = 47%

The Year 6 results will be received tomorrow (26/03/19)

BW noted that this was a very strong comparison against other schools. BUT that the criteria used are different from those used by the DFE in the SAT's papers.

The project will now be able to provide "exemplar" scripts for use in school next year. Another "health warning" here in that the results are only a comparison with other participating schools.

The Greater Depth results will give the Teachers confidence.

The results also look at the accuracy of the teachers judgements and exclude any erroneous ones.

BW noted that there is a gap between Boys and Girls Reading Ages of 10 months.

A Governor commented that these results need to be shared with the wider School community through the Website, Newsletter, etc.

A Governor asked if Year 2 had felt like good writers to the School before these results? Yes – the Writing Tracker results for Year 2 had shown that it was a strength.

Teachers can see their classes individual pupil results.

b) School Development Plan

Progress against the SDP targets is on track and was picked up by the recent Challenge Partners visit as Outstanding.

Governors discussed how the Teachers found the Challenge Partners experience and noted that the full report will be available in two weeks time.

It was noted that the School would have to pay to take part next year. (This year was free)

The whole experience had been a good CPD opportunity for Senior Leaders and could be shared with Middle Leaders if the School took part next year.

Signed.....

BSAFGB/25 MAR 2019/GSJ

No.	Item	Action
c)	Governors' Visits JW – Pupil Premium Inset Day HK – Governors Awards HK – Enrichment (Friday 29 th March)	
d)	Governor Training JS – Chairs Briefing	

40/18 Committee Reports

a) **Business Committee**

RS highlighted the main work of the committee at its last meeting. Minutes circulated with the agenda for this meeting.

- Crispin Nursery closure
- Month 3 Financial report
- Loss of £80k Outreach and Learning Support Centre funding for 2019/20.
- Premises and IT Management.
- Avalon Community Energy Solar Energy project saving of £3-4k and Community Benefit projects.
- Capital expenditure projects.

b) **Mainstream Teaching & Learning Committee**

CH highlighted the main work of the committee at its last meeting. Minutes circulated with the agenda for this meeting.

- Classroom Secrets resources
- Mainstream progress and outcomes.
- OFSTED Actions
- Comparative Judgements

c) **Specialist, Early Years and Safeguarding Committee**

BW highlighted the main work of the committee at its last meeting. Minutes circulated with the agenda for this meeting.

- Behaviour
- Annual Safeguarding Audit
- Behaviour Principles
- SEN Case Study

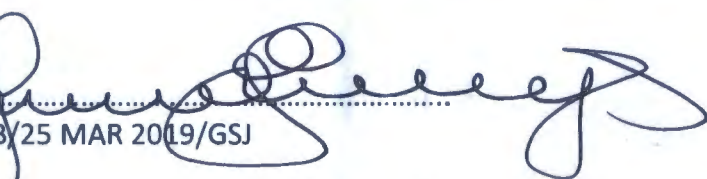
d) **Admissions**

JS highlighted the main work of the committee at its last meeting.

- Admissions for September 2019
 84 Applications; (56 1st; 17 2nd; 11 3rd)
 The local trend for applications is going down at the moment.
 This is the first year of the Local Authority administration of applications.
 There is capacity for more 1st choice applications in the second round.
 Nursery numbers are lower than this time last year.

Signed.....

BSAFGB/25 MAR 2019/GSJ



20th May 2019

Page 4 of 6

No.	Item	Action
-----	------	--------

- PAN – Class numbers per year group have been kept the same.

A Governor asked about in-year admissions? There are always some families moving around schools, but there are families moving into the area who are applying for a place at the school.

41/18 Policies

The Clerk reported that the following policies had been approved since the last meeting.

- Behaviour Principles

42/18 Procedural Matters

a) **Governor Recruitment**

Governors noted that they needed 2 or 3 additional governors to make up numbers on the Business and SEYS committees.

Possible recruitment possibilities are: -

- Strode College
- Adverts on Website
- Parents / Carers
- Avalon School
- Advertisement in Local Paper
- Local Private Schools (Millfield / Wells Cathedral)

Governors noted that they will have a discussion about committee structures later in the year.

43/18 Correspondence

None.

44/18 Date, time, and, place of the next meeting

The next meeting of the Board of Governors will be on

Monday 20th May 2019

All meetings will start at 6.00pm

Monday 15th July 2019

With no further business, the chair declared the meeting closed at 7.47pm.

Action List

Agenda Item	Action	By Whom	Due Date
15/18c	Review statutory elements of the Website	SC	11/02/19
17/18a	Add Governance to the L&M section of the SDP / HTR	BW	11/02/19

Any business for the next Board of Governors meeting should be advised to the Chair of Governors.

Minutes have been colour coded to identify the 4 main areas of the Common Inspection Framework.

Outcomes for pupils (Red)

Quality of teaching, learning, and assessment (Green)

Personal development, behaviour, and welfare (Blue)

Effectiveness of leadership and management (Purple)

(Overall effectiveness – as a combination of the above)

Signed.....
BSAFGB/25 MAR 2019/GSJ

