

Company Registration Number: 07641618 (England & Wales)

BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
(A COMPANY LIMITED BY GUARANTEE)

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2017

**BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
(A COMPANY LIMITED BY GUARANTEE)**

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**BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
(A COMPANY LIMITED BY GUARANTEE)**

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 AUGUST 2017**

Members	S Clowes M Steer (resigned 10 July 2017) J Summerhayes (appointed 10 July 2017) B Walton (resigned 10 July 2017) H Trotman (appointed 10 July 2017) H Keast (appointed 10 July 2017) R Sutherland (appointed 10 July 2017)
Trustees	S Clowes ² K Cook (appointed 20 February 2017) ³ N Fairbrother ^{1,3} C Harris ^{1,2} H Keast ³ A Kelland, Staff Trustee ^{2,3} P Maxwell (resigned 10 July 2017) ³ M Steer (resigned 10 July 2017) ¹ J Summerhayes, Chair ¹ R Sutherland ^{1,3} D Theobald (resigned 10 July 2017) ² H Trotman ² P Valley, Staff Trustee (resigned 31 August 2017) ³ B Walton, Headteacher ^{1,2,3} J White (appointed 20 February 2017) ² ¹ Business Committee Member ² Teaching and Learning Committee Member ³ Wellbeing Committee Member
Company registered number	07641618
Company name	Brookside Community Primary School Academy Trust
Principal and Registered office	Brooks Road Street Somerset BA16 0PR
Company secretary	S Cinicola (Bartlett)
Accounting officer	B Walton
Executive Leadership Team	B Walton, Headteacher S Cinicola (Bartlett), Business Manager S Ashford, Deputy Headteacher M Gibbons, Assistant Headteacher until 31 August 2017
Independent auditors	Bishop Fleming LLP Chartered Accountants Statutory Auditors 16 Queen Square Bristol BS1 4NT

**BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
(A COMPANY LIMITED BY GUARANTEE)**

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE ACADEMY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 AUGUST 2017**

Advisers (continued)

Bankers	Lloyds Bank Plc Street Somerset BA16 0ED
Solicitors	Porter Dodson LLP The Quad Blackbrook Park Avenue Taunton Somerset TA1 2PX

**BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2017**

The Trustees present their annual report together with the financial statements and auditors' report of the Charitable Company for the year ended 31 August 2017. The annual report serves the purpose of both a Trustees' report, and a Directors' report under company law.

The Trust operates an academy for pupils aged 4 to 11 in Street, Somerset. It has a pupil capacity of 534 and had a roll of 531 in the school census on 18 May 2017.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

The Academy is a company limited by guarantee and an exempt charity. The Charitable Company's Memorandum and Articles of Association are the primary governing documents of the Academy.

The Trustees of Brookside Community Primary School Academy Trust are also the directors of the Charitable Company for the purposes of company law.

Details of the Trustees who served throughout the year, except as noted, are included in the Reference and Administrative Details on pages 1 to 2.

Members' Liability

Each member of the Charitable Company undertakes to contribute to the assets of the Company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

Trustees' Indemnities

Trustees benefit from indemnity insurance purchased at the Academy's expense to cover the liability of the Trustees which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default or breach of trust or breach of duty of which they may be guilty in relation to the Academy, provided that any such insurance shall not extend to any claim arising from any act or omission which the Trustees knew to be a breach of trust or breach of duty or which was committed by the Trustees in reckless disregard to whether it was a breach of trust or breach of duty or not and provided also that any such insurance shall not extend to the costs of any unsuccessful defence to a criminal prosecution brought against the Trustees in their capacity as Directors of the Academy Trust. The limit of this indemnity is £10,000,000.

TRUSTEES

Method of Recruitment and Appointment or Election of Trustees

The Academy shall have the following Trustees who are appointed by Members as set out in its Articles of Association and funding agreement:

- Up to 19 Trustees;
- Any staff Trustees who may be appointed by the Members or through such process as they may determine, provided the total number of Trustees who are employed by the Academy does not exceed one third of the total number of Trustees;
- The Headteacher; and,
- Any further or additional Trustees who may be appointed by the Secretary of State under articles 62,62A,63.

Trustees are appointed for a four year period, except that this time limit does not apply to the Headteacher. Subject to remaining eligible to be a particular type of Trustee, any Trustee can be re-appointed or re-elected.

When appointing new Trustees, the Board will give consideration to the skills and experience mix of existing Trustees in order to ensure that the Board has the necessary skills to contribute fully to the Academy's development.

**BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
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**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2017**

Policies and Procedures Adopted for the Induction and Training of Trustees

The training and induction provided for new Trustees will depend upon their existing experience but would always include a tour of the Academy and a chance to meet staff and pupils. All Trustees are provided with copies of policies, procedures, minutes, accounts, budgets, plans and other documents that they will need to undertake their role as Trustees. As there are normally only two or three new Trustees a year, induction tends to be done informally and is tailored specifically to the individual. Advantage is taken of specific courses offered by the Local Authority and other bodies.

Organisational Structure

The Board of Trustees normally meets at least once each term. The Board establishes an overall framework for the governance of the Academy and determines membership, terms of reference and procedures of Committees and other groups. It receives reports including policies from its Committees for ratification. It monitors the activities of the Committees through the minutes of their meetings. The Board may from time to time establish Working Groups to perform specific tasks over a limited timescale.

There are 5 committees as follows:

- Business Committee - this meets at least four times a year and functions as the Audit Committee is responsible for monitoring, evaluating and reviewing policy and performance in relation to financial management, compliance with regulatory requirements and reporting, receiving reports from the internal auditor and drafting the annual budget including setting staffing levels. This committee is also responsible for all matters relating to the premises of the Academy;
- Teaching and Learning Committee - this meets at least four times a year to monitor, evaluate and review Academy policy, practice and performance in relation to curriculum planning, target setting and assessment/examinations;
- Wellbeing Committee - this meets at least four times a year to monitor, evaluate and review Academy policy, practice and performance in relation to the welfare and provision of pupils and in particular the policy impact on inclusion and safeguarding. This committee also reviews Academy processes related to Staff wellbeing;
- Admissions Committee - meets termly to deal with all matters relating to admissions and appeals; and
- Pay Committee – meets at least once a year to determine the performance management requirements for the Headteacher and Executive Leadership Team. This committee also reviews teachers' performance management process.

From September 2017 the Wellbeing Committee will be called Specialist, Early Years and Safeguarding (SEYS) committee, and the Teaching and Learning Committee will be called the Mainstream Teaching and Learning Committee.

The following decisions are reserved for the Board of Trustees: to consider any proposals for changes to the status or constitution of the Academy and its committee structure, to appoint or remove the Chairman and/or Vice Chairman, to appoint the Headteacher and Clerk to the Trustees, to approve the Annual Development Plans and budget.

The Trustees are responsible for setting general policy, adopting an annual plan and budget, approving the statutory accounts, monitoring the Academy by the use of budgets and other data, and making major decisions about the direction of the Academy, capital expenditure and staff appointments.

The Members and Board of Trustees have devolved responsibility for day to day management of the Academy to the Headteacher and the Executive Leadership Team (ELT). The ELT comprises the Headteacher, Deputy Headteacher, Assistant Headteacher and the Business Manager. The ELT implement the policies laid down by the Trustees and report back to them on performance. The SENCO/Specialist Provision Team Leader will replace the Assistant Headteacher on ELT from September 2017.

The Headteacher is the Accounting Officer.

**BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
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**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2017**

Arrangements for Setting Pay and Remuneration of Key Management Personnel

The Trustees consider the Board of Trustees and the Executive Leadership Team comprise the key management personnel of the Academy in charge of directing and controlling, running and operating the Trust on a day-to-day basis. All Trustees give their time freely and no Trustee received remuneration for being a Trustee in the year.

Details of Trustee's expenses and related party transactions are disclosed in the notes to the accounts.

The pay of key management personnel is reviewed annually. Any increase is linked to the performance management and any nationally agreed rates.

Connected Organisations, including Related Party Relationships

There are no related parties which either control or significantly influence the decisions and operations of Brookside Community Primary School Academy Trust. There are no sponsors associated with the Academy but a Parent Teacher Association (Friends of Brookside) supports the Academy independently.

OBJECTIVES AND ACTIVITIES

Objects and Aims

The principal object and activity of the Academy is to advance for the public benefit education in the community, in particular by establishing, maintaining, carrying on, managing and developing a school, offering a broad range of curriculum for pupils of different abilities, including specialist and nursery provision.

At Brookside Community Primary School Academy Trust we aim to get the best for, and from, each child. We intend to enable each child to realise his or her full academic, creative and physical potential and to develop positive social and moral values. Our Academy is a community in which children, staff and parents should be part of a happy and caring environment.

The aims of the Academy during the year ended 31 August 2017 are summarised below:

- To continue to raise the standard of educational attainment and achievement of all pupils;
- To provide a broad and balanced curriculum, including extra-curricular activities;
- To develop high quality sustainable play for every child across the academy;
- To ensure that every child enjoys the same high quality education in terms of resourcing, tuition and care;
- To provide value for money for the funds expended;
- To develop the Academy's capacity to manage change; and,
- To conduct the Academy's business in accordance with the highest standards of integrity, probity and openness.

Objectives, Strategies and Activities

Key priorities for the year are contained in our School Development Plan (SDP). Improvement focuses identified for this year include:

- 70% of pupils achieve age related expectations in Reading, Writing and Mathematics
- Robust evaluation and use of assessment information is an integral part of improving outcomes for children
- All teaching is judged at or above the expected Brookside Standard
- A commitment to teachers professional development and sharing of best practice
- Wellbeing is central to our ethos and therefore enables all stakeholders to play an active part in and beyond our school community
- Leaders are key drivers of school improvement
- Shared ownership of the SDP with clear accountability measures.

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**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2017**

Public Benefit

The Trustees confirm that they have complied with the duty in Section 17(5) of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit in exercising their powers or duties. They have referred to this guidance when reviewing the Academy's aims and objectives and in planning its future activities.

The Academy provides facilities for recreational and other leisure time occupation for the community at large in the interests of social welfare and with the interest of improving the life of the said community.

The Academy also provides fully inclusive Holiday Activity provision for children aged 4-14.

Health visitors and midwives are based on the Academy site and have a close working relationship with nursery staff.

The Academy works with Strode College and currently has seventeen apprentices employed on the apprenticeships programme. In October 2016 the Academy was highly commended in the medium employer category at the South West National Apprenticeship Awards. This led to the Academy being named as a top 100 Apprenticeship Employer 2016 at the National awards. Brookside Academy is the only school in the country on this list. The Academy has been shortlisted again as a regional winner in 2017.

STRATEGIC REPORT

Achievements and Performance

The Academy continues to develop internal spaces and a new multi-sensory room has been installed. The soft play room has had a re-fit and is now a fifth classroom in specialist provision. This has enabled us to offer additional places in specialist provision.

The overgrown area behind the After School Club has been landscaped and transformed into a paved, grassed space. This will be a seating area for children to use at break times to read or chat with friends.

The Foundation Stage play area has been completely refurbished.

The Outdoor Play and Learning (OPAL) Programme continues to develop and additional welly sheds have been added. A two section railway container allows for the storage of wet and dry resources.

Following the retirement of the owners of the Academy catering contractors (Millennium Catering) and following a tendering process, the Trustees agrees to take the catering provision in-house. The catering staff were TUPE'd to the Academy and the service continued seamlessly from Spring to Summer term. The Academy was successful in tendering to provide catering services to a local infant school starting September 2017.

Results

The Academy benchmarks its results against county and national data where appropriate and the results for the academic year 2016/17 were as follows:

Early Years Foundation Stage Profile

70% of children achieved a good level of development across all key areas of learning. This is in line with national standards and up 3% on the previous year.

Year 1

85% of children passed the phonic screening check. This is above the national standard, though down 4% on the previous year.

Key Stage 1 (2% of the cohort were in Specialist Provision - included in this data)

Reading

72% of children met the expected standard (same as 2016) including 31% exceeding the expected standard (up 11% on 2016).

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**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2017**

Writing

71% of children met the expected standard (up 6% on 2016) including 11% exceeding the expected standard (up 4% on 2016).

Mathematics

86% of children met the expected standard (up 15% on 2016) including 25% exceeding the expected standard (up 2% on 2016).

Key Stage 2 (6% of the cohort were in Specialist Provision - included in this data)

Reading

69% were at the expected standard (up 11% from 2016) including 22% exceeding the expected standard (up 3% on 2016).

Spelling, Punctuation and Grammar (SPaG)

70% were at the expected standard (down 8% from 2016) including 37% exceeding the expected standard (up 15% on 2016).

Mathematics

74% were at the expected standard (up 5% from 2016) including 16% exceeding the expected standard (down 6% on 2016).

Writing (Teacher Assessed)

69% were at the expected standard (up 11% from 2016) including 9% exceeding the expected standard (down 3% on 2016).

Our Combined achieving the Reading, Writing and Mathematics expected standard was 54% (up 9% from 2016).

Key Performance Indicators

As funding is based on pupil numbers this is also a key performance indicator. Statutory funding is based on school census numbers of 531. The Trust provides other provisions which generates funds for the Trust to which the total number of pupils within the Academy Trust across all provisions was 630.

Student attendance was set as a key performance indicator at the start of the period, the target was 96% (2016: 95.9%). In 2017 student attendance was 95.8%.

To ensure that standards are continually assessed, the Academy operates a programme of lesson observations, which are undertaken by the Team Leaders and the Executive Leadership Team.

Going Concern

After making appropriate enquiries, the Board of Trustees has a reasonable expectation that the Academy has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Going concern policy.

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**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2017**

FINANCIAL REVIEW

Financial Review

Most of the Academy's income is obtained from the DfE via the EFA in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the DfE during the year ended 31 August 2017 and the associated expenditure are shown as Restricted Funds in the Statement of Financial Activities.

During the year ended 31 August 2017, total expenditure of £3,167,916 was covered by recurrent grant funding from the DfE, together with other incoming resources of £3,126,672. The excess of expenditure over income for the year (excluding restricted fixed asset funds) was £41,244.

At 31 August 2017 the net book value of fixed assets was £6,366,499 and movements in tangible fixed assets are shown in note 13 to the financial statements. The assets were used exclusively for providing education and the associated support services to the pupils of the Academy.

Reserves Policy

The Trustees review the reserve levels of the Academy at all Business Committee meetings. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves. The Trustees take into consideration the future plans of the Academy, the uncertainty over future income streams and other key risks identified during the risk review.

The Trustees have set a reserves target of £300k which equates to one months worth of wage costs in addition to a projected loss of funding due to current inflated pupil numbers due to a large year group currently within the Trust. At the year end the academy has this level of reserves.

The defined benefit pension scheme reserve has a negative balance. The effect of the deficit position of the pension scheme is that the Academy is paying higher employers' pension contributions over a period of years. The higher employers' pension contributions will be met from the Academy's budgeted annual income. Whilst the deficit will not be immediately eliminated, there should be no actual cash flow deficit on the fund, nor any direct impact on the free reserves of the Academy.

Investment Policy

Due to the nature of funding, the Academy may at times hold cash balances surplus to its short term requirements. The Trustees have authorised the opening of additional short term bank investment accounts to take advantage of higher interest rates. No further form of investment is authorised.

Principal Risks And Uncertainties

The Board of Trustees has reviewed the major risks to which the Academy is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks.

The principal risks and uncertainties facing the Academy are as follows:

Financial - the Academy has considerable reliance on continued Government funding through the ESFA, the LA & fees payable in relation to the Nurseries. In the last year 90% (2016: 86%) of the Academy's incoming resources was ultimately Government funded and whilst this level is expected to continue, there is no assurance that Government policy or practice will remain the same or that public funding will continue at the same levels or on the same terms.

Failures in governance and/or management - the risk in this area arises from potential failure to effectively manage the Academy's finances, internal controls, compliance with regulations and legislation, statutory returns, etc. The Trustees continue to review and ensure that appropriate measures are in place to mitigate these risks.

Reputational - the continuing success of the Academy is dependant on continuing to attract applicants in sufficient numbers by maintaining the highest educational standards. To mitigate this risk Trustees ensure that student success and achievement are closely monitored and reviewed.

**BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
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**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2017**

Safeguarding and child protection - the Trustees continue to ensure that the highest standards are maintained in the areas of selection and monitoring of staff, the operation of child protection policies and procedures, health & safety and discipline. A series of inspections occurred in November 2016.

Staffing - The success of the Academy is reliant on the quality of its staff and so the Trustees monitor and review policies and procedures to ensure continued development and training of staff as well as ensuring there is clear succession planning.

Fraud and mismanagement of funds - The Academy has appointed an internal auditor to carry out checks on financial systems and records as required by the Academies Financial Handbook. All finance staff receive training to keep them up to date with financial practice requirements and develop their skills in this area.

The Academy has continued to strengthen its risk management process throughout the year by improving the process and ensuring staff awareness. A risk register is maintained and reviewed and updated on a regular basis.

Financial and Risk Management Objectives and Policies

The Trustees examine the financial health formally every term, reviewing performance against budgets and overall expenditure by means of regular update reports at all full Trustee's and Business Committee meetings. The Trustees also regularly review cash flow forecasts and ensure sufficient funds are held to cover all known anticipated commitments.

At the year end, the Academy had no significant liabilities arising from trade creditors or debtors where there would be significant effect on liquidity.

The Governing Body recognises that the defined benefit scheme deficit (Local Government Pension Scheme), which is set out in note 20 to the financial statements, represents a significant potential liability. However as the Trustees consider that the Academy is able to meet its known annual contribution commitments for the foreseeable future, this risk from this liability is limited.

PLANS FOR FUTURE PERIODS

The Academy will continue to strive to provide outstanding education and improve the levels of performance of its pupils at all levels. The Academy will continue to aim to attract high quality teachers and support staff in order to deliver its objectives.

The Academy is in the third year of a five-year School Development Plan which will ensure the strategic direction of the school in the areas of business, leadership and standards.

After significant investment in capital build the Trust is continuing to ensure:

- it meet the needs of a three form entry cohort and to
- expand our specialist provision to meet increased numbers and relocation of provision.

We feel that the academy is secure in these areas but the Trustees are planning to look into utilising specialist reserves to invest money into long term capital projects for the benefit of all users of the academy such as investment into outdoor facilities.

FUNDS HELD AS CUSTODIAN TRUSTEE ON BEHALF OF OTHERS

The Academy and its Trustees do not act as the Custodian Trustees of any other Charity.

**BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
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**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2017**

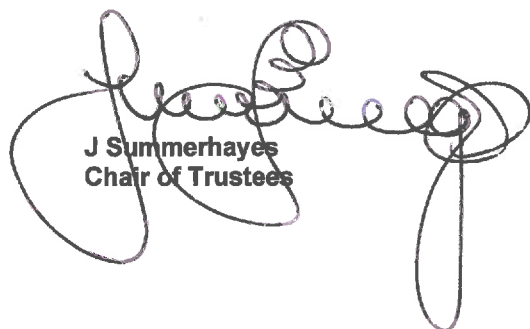
AUDITORS

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The auditors, Bishop Fleming LLP, are willing to continue in office and a resolution to appoint them will be proposed at the annual general meeting.

Trustees' Report, incorporating a strategic report, approved by order of the Board of Trustees, as company directors, on~~2/12/2017~~..... and signed on the board's behalf by:



**J Summerhayes
Chair of Trustees**



**B Walton, Headteacher
Trustee**

**BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
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GOVERNANCE STATEMENT

SCOPE OF RESPONSIBILITY

As Trustees, we acknowledge we have overall responsibility for ensuring that Brookside Community Primary School Academy Trust has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Trustees has delegated the day-to-day responsibility to the Headteacher, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Brookside Community Primary School Academy Trust and the Secretary of State for Education. They are also responsible for reporting to the Board of Trustees any material weaknesses or breakdowns in internal control.

GOVERNANCE

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The Board of Trustees has formally met 7 times during the year. Attendance during the year at meetings of the Board of Trustees was as follows:

Trustee	Meetings attended	Out of a possible
S Clowes	7	7
K Cook	4	4
N Fairbrother	5	7
C Harris	7	7
H Keast	7	7
A Kelland, Staff Trustee	6	6
P Maxwell	5	6
M Steer	4	6
J Summerhayes	6	7
R Sutherland	6	7
D Theobald	3	6
H Trotman	7	7
P Vallely, Staff Trustee	4	6
B Walton, Headteacher	7	7
J White	3	4

Governors annually review their impact and strategic direction. there was a skills audit (November 2015) and the outcomes were shared to help develop future recruitment onto the governing body. The committee chairs meet three times per year to discuss Trustee recruitment and identify skills gaps to support Trustee recruitment.

The Business Committee is a sub-committee of the main Board of Trustees. Its purpose is to deal with all financial matters that impact on the Academy and functions as the Audit Committee.

Attendance at meetings in the year was as follows:

Trustee	Meetings attended	Out of a possible
N Fairbrother	3	6
C Harris	5	6
M Steer	5	6
J Summerhayes	6	6
R Sutherland	5	6
B Walton	6	6

GOVERNANCE STATEMENT (continued)

REVIEW OF VALUE FOR MONEY

As Accounting Officer, the Headteacher has responsibility for ensuring that the Academy Trust delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the Academy Trust's use of its resources has provided good value for money during each academic year, and reports to the Board of Trustees where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the Academy Trust has delivered improved value for money during the year by:

- The flexible staffing approach has been successful, ensuring that provision and resources focused upon the needs of the academy.
- A review of back office systems and processes ensures a more efficient communication with parents and carers. Email and text messages is the chosen communication tool with parents, all but four families have signed up for this.
- Connect; our new nursery database system has replaced First Steps. The new system allows invoices to be emailed directly to parents/carers saving staff time and postage costs.
- OPAL (Outdoor Play and Learning) continues to keep incidents of low to middle disruptive behaviour during play and lunchtimes to a minimum.
- The relocation of Specialist Provision classes has strengthened staffing and resourcing across the provision leading to improved behaviour and attainment.
- Continued commitment to the apprenticeship programme ensures we can 'grow our own' support staff. An allocated mentor for each apprentice will provide nurture and development support.
- Focused support of Pupil Premium pupils has ensured this vulnerable group has made good progress.

We continue to work very closely with Sen.se (Special Education Needs Somerset Expertise), CLP (Community Learning Partnership), Avalon Special School, Crispin Secondary School and the Local Authority. Through working strongly within these networks, we have developed our own provision and practice.

The Academy Headteacher is a National Leader in Education (though he resigned from this post in July 2017). He continues to support schools across Somerset commissioned alongside the Local Authority.

THE PURPOSE OF THE SYSTEM OF INTERNAL CONTROL

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of Academy Trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Brookside Community Primary School Academy Trust for the year 1 September 2016 to 31 August 2017 and up to the date of approval of the annual report and financial statements.

CAPACITY TO HANDLE RISK

The Board of Trustees has reviewed the key risks to which the Academy Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the Academy Trust's significant risks, that has been in place for the year 1 September 2016 to 31 August 2017 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Trustees.

**BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
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GOVERNANCE STATEMENT (continued)

THE RISK AND CONTROL FRAMEWORK

The Academy Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees;
- regular reviews by the Business Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines.
- delegation of authority and segregation of duties;
- identification and management of risks.

The Board of Trustees has considered the need for a specific internal audit function and has decided to appoint Somerset County Council as internal auditor.

The internal auditor's role includes giving advice on financial matters and performing a range of checks on the Academy Trust's financial systems. In particular the checks carried out in the current period included:

- Purchase systems checks
- Income system checks
- Payroll system checks
- Accounting record keeping checks

On a termly basis, the internal auditor reports to the Board of Trustees through the Business Committee on the operation of the systems of control and on the discharge of the Board of Trustees' financial responsibilities.

There were no significant findings or matters to report from the visits in the period.

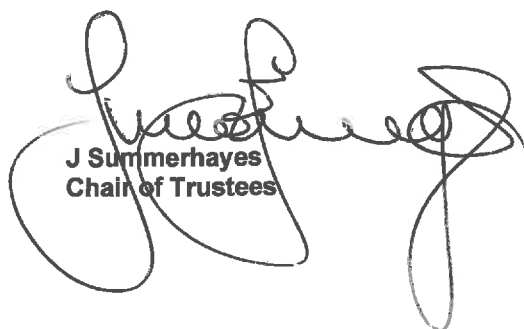
REVIEW OF EFFECTIVENESS

As Accounting Officer, the Headteacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the internal auditor;
- the work of the external auditors;
- the work of the executive managers within the Academy Trust who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Business Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the Board of Trustees on 8/12/2017 and signed on their behalf, by:



J Summerhayes
Chair of Trustees



B Walton, Headteacher
Accounting Officer

**BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
(A COMPANY LIMITED BY GUARANTEE)**

STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE

As Accounting Officer of Brookside Community Primary School Academy Trust I have considered my responsibility to notify the Academy Trust Board of Trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with ESFA terms and conditions of funding, under the funding agreement in place between the Academy Trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2016.

I confirm that I and the academy trust Board of Trustees are able to identify any material irregular or improper use of funds by the Academy Trust, or material non-compliance with the terms and conditions of funding under the Academy Trust's funding agreement and the Academies Financial Handbook 2016.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Trustees and ESFA.



B Walton
Accounting Officer

Date: 8/12/2017

**BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 AUGUST 2017**

The Trustees (who act as governors of Brookside Community Primary School Academy Trust and are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Strategic Report, the Trustees' Report and the financial statements in accordance with the Annual Accounts Direction issued by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charitable Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

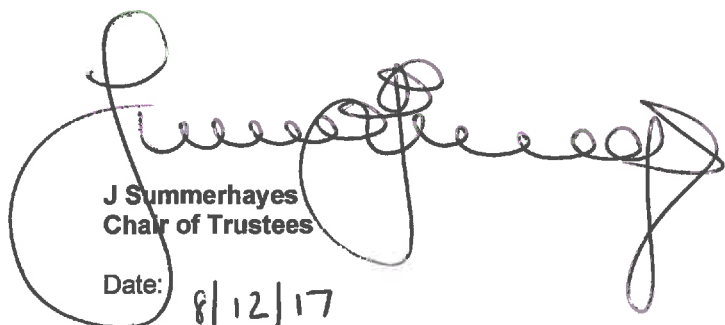
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2015 and the Academies Accounts Direction 2016 to 2017;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charitable Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charitable Company's transactions and disclose with reasonable accuracy at any time the financial position of the Charitable Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the Charitable Company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Charitable Company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Trustees and signed on its behalf by:



J Summerhayes
Chair of Trustees

Date: 8/12/17

**BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
(A COMPANY LIMITED BY GUARANTEE)**

**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF
BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST**

OPINION

We have audited the financial statements of Brookside Community Primary School Academy Trust for the year ended 31 August 2017 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2015 and the Academies Accounts Direction 2016 to 2017 issued by the Education and Skills Funding Agency.

This report is made solely to the Academy's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Academy's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Academy and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the Academy's affairs as at 31 August 2017 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2015 and the Academies Accounts Direction 2016 to 2017 issued by the Education and Skills Funding Agency.

BASIS OF OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Academy in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

CONCLUSIONS RELATING TO GOING CONCERN

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Academy's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
(A COMPANY LIMITED BY GUARANTEE)**

**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF
BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST**

OTHER INFORMATION

The Trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Auditor's report thereon. Our opinion on the financial statements does not cover the information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

OPINION ON OTHER MATTERS PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report and the Strategic Report have been prepared in accordance with applicable legal requirements.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

In the light of our knowledge and understanding of the Academy and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remunerations specified by law not made; or
- we have not received all the information and explanations we require for our audit.

RESPONSIBILITIES OF TRUSTEES

As explained more fully in the Statement of Trustees' Responsibilities, the Trustees (who are also the directors of the Academy for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Academy's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Academy's or to cease operations, or have no realistic alternative but to do so.

**BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
(A COMPANY LIMITED BY GUARANTEE)**

**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF
BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST**

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. The description forms part of our Auditor's report.



Joseph Scaife FCA DChA (Senior Statutory Auditor)
for and on behalf of

Bishop Fleming LLP

Chartered Accountants

Statutory Auditors

16 Queen Square

Bristol

BS1 4NT

Date: 12/12/17

**BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
(A COMPANY LIMITED BY GUARANTEE)**

**INDEPENDENT REPORTING ACCOUNTANTS' ASSURANCE REPORT ON REGULARITY TO BROOKSIDE
COMMUNITY PRIMARY SCHOOL ACADEMY TRUST AND THE EDUCATION AND SKILLS FUNDING
AGENCY**

In accordance with the terms of our engagement letter dated 19 September 2016 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2016 to 2017, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Brookside Community Primary School Academy Trust during the year 1 September 2016 to 31 August 2017 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Brookside Community Primary School Academy Trust and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Brookside Community Primary School Academy Trust and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Brookside Community Primary School Academy Trust and the ESFA, for our work, for this report, or for the conclusion we have formed.

**RESPECTIVE RESPONSIBILITIES OF BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST'S
ACCOUNTING OFFICER AND THE REPORTING ACCOUNTANT**

The Accounting Officer is responsible, under the requirements of Brookside Community Primary School Academy Trust's funding agreement with the Secretary of State for Education dated 30 June 2011, and the Academies Financial Handbook extant from 1 September 2016, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2016 to 2017. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2016 to 31 August 2017 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

APPROACH

We conducted our engagement in accordance with the Academies Accounts Direction 2016 to 2017 issued by the ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Academy's income and expenditure.

Our work on regularity included a review of the internal controls policies and procedures that have been implemented and an assessment of their design and effectiveness to understand how the academy complied with the framework of authorities. We also reviewed the reports commissioned by the trustees to assess the internal controls throughout the year.

We performed detailed testing based on our assessment of the risk of material irregularity, impropriety and non-compliance. This work was integrated with our audit on the financial statements where appropriate and included analytical review and detailed substantive testing of transactions.

**BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
(A COMPANY LIMITED BY GUARANTEE)**

**INDEPENDENT REPORTING ACCOUNTANTS' ASSURANCE REPORT ON REGULARITY TO BROOKSIDE
COMMUNITY PRIMARY SCHOOL ACADEMY TRUST AND THE EDUCATION AND SKILLS FUNDING
AGENCY (continued)**

CONCLUSION

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year 1 September 2016 to 31 August 2017 have not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.



Joseph Scaife FCA DChA (Reporting Accountant)

Bishop Fleming LLP
Chartered Accountants
Statutory Auditors
16 Queen Square
Bristol
BS1 4NT

Date:

12/12/17

BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
(A COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2017

	Note	Unrestricted funds 2017 £	Restricted funds 2017 £	Restricted fixed asset funds 2017 £	Total funds 2017 £	Total funds 2016 £
INCOME FROM:						
Donations and capital grants	2	36,103	8,777	20,482	65,362	43,953
Charitable activities	3	506,895	2,555,953	-	3,062,848	3,022,647
Other trading activities	4	17,441	-	-	17,441	26,976
Investments	5	1,503	-	-	1,503	2,093
TOTAL INCOME		561,942	2,564,730	20,482	3,147,154	3,095,669
EXPENDITURE ON:						
Charitable activities		520,624	2,647,292	219,450	3,387,366	3,503,311
TOTAL EXPENDITURE	6	520,624	2,647,292	219,450	3,387,366	3,503,311
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS						
Transfers between Funds	16	41,318	(82,562)	(198,968)	(240,212)	(407,642)
		-	(46,096)	46,096	-	-
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES						
		41,318	(128,658)	(152,872)	(240,212)	(407,642)
Actuarial gains/(losses) on defined benefit pension schemes	20	-	892,000	-	892,000	(1,683,000)
NET MOVEMENT IN FUNDS		41,318	763,342	(152,872)	651,788	(2,090,642)
RECONCILIATION OF FUNDS:						
Total funds brought forward		179,771	(4,046,681)	6,491,177	2,624,267	4,714,909
TOTAL FUNDS CARRIED FORWARD		221,089	(3,283,339)	6,338,305	3,276,055	2,624,267

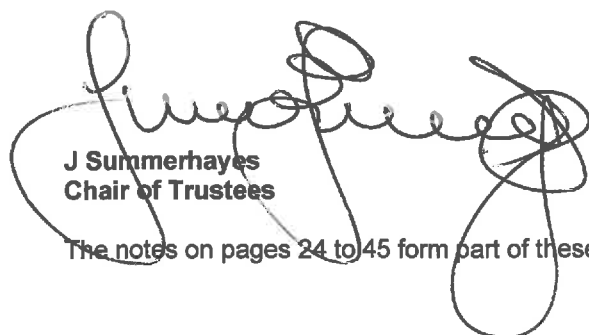
The notes on pages 24 to 45 form part of these financial statements.

BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
(A COMPANY LIMITED BY GUARANTEE)
REGISTERED NUMBER: 07641618

BALANCE SHEET
AS AT 31 AUGUST 2017

	Note	£	2017 £	£	2016 £
FIXED ASSETS					
Tangible assets	13		6,366,499		6,498,363
CURRENT ASSETS					
Debtors	14	89,546		82,748	
Cash at bank and in hand		699,135		583,559	
		788,681		666,307	
CREDITORS: amounts falling due within one year	15	(187,125)		(220,403)	
NET CURRENT ASSETS			601,556		445,904
TOTAL ASSETS LESS CURRENT LIABILITIES			6,968,055		6,944,267
Defined benefit pension scheme liability	20		(3,692,000)		(4,320,000)
NET ASSETS			3,276,055		2,624,267
FUNDS OF THE ACADEMY TRUST					
Restricted funds:					
General funds	16	408,661		273,319	
Fixed asset funds	16	6,338,305		6,491,177	
Restricted funds excluding pension liability		6,746,966		6,764,496	
Pension reserve		(3,692,000)		(4,320,000)	
Total restricted funds			3,054,966		2,444,496
Unrestricted funds	16		221,089		179,771
TOTAL FUNDS			3,276,055		2,624,267

The financial statements on pages 21 to 45 were approved by the Trustees, and authorised for issue, on 8/12/2017 and are signed on their behalf, by:


J Summerhayes
Chair of Trustees


B Walton, Headteacher
Trustee

The notes on pages 24 to 45 form part of these financial statements.

**BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 AUGUST 2017**

	Note	2017 £	2016 £
Cash flows from operating activities			
Net cash provided by operating activities	18	183,725	21,119
Cash flows from investing activities:			
Dividends, interest and rents from investments		1,503	2,093
Proceeds from the sale of tangible fixed assets		1,600	3,500
Purchase of tangible fixed assets		(91,734)	(133,528)
Capital grants from DfE/ESFA		20,482	9,439
Net cash used in investing activities		(68,149)	(118,496)
Change in cash and cash equivalents in the year		115,576	(97,377)
Cash and cash equivalents brought forward		583,559	680,936
Cash and cash equivalents carried forward	19	699,135	583,559

The notes on pages 24 to 45 form part of these financial statements.

BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017

1. ACCOUNTING POLICIES

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgments and key sources of estimation uncertainty, is set out below.

1.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements of the Academy Trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2016 to 2017 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Brookside Academy meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 GOING CONCERN

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Academy to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements

1.3 FUND ACCOUNTING

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder and include grants from the Department for Education.

Transfers are made between restricted funds and restricted fixed asset funds where restricted funds are used to purchase fixed assets.

**BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017**

1. ACCOUNTING POLICIES (continued)

1.4 INCOME

All incoming resources are recognised when the Academy has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

Donations are recognised on a receivable basis (where there are no performance-related conditions), where the receipt is probable and it can be reliably measured.

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the Academy Trust has provided the goods and services.

1.5 EXPENDITURE

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities are costs incurred on the Academy's educational operations, including support costs and those costs relating to the governance of the Academy apportioned to charitable activities.

All expenditure is inclusive of irrecoverable VAT.

**BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017**

1. ACCOUNTING POLICIES (continued)

1.6 TANGIBLE FIXED ASSETS AND DEPRECIATION

All assets costing more than £2,000 are capitalised and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

On conversion the Academy Trust was granted a 125 year lease from the Local Authority for the land and buildings previously occupied by the local authority school. On conversion the long term leasehold property was recognised as a donation from the Local Authority and was valued using the depreciated replacement cost method.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of these assets, less their estimated residual value, over their expected useful lives on the following bases:

Long term leasehold land and buildings	-	Over the life of the lease and 2% straight line
Motor vehicles	-	20% straight line
Office equipment	-	10% straight line
Computer equipment	-	33.33% straight line

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

1.7 DEBTORS

Trade and other debtors with no stated interest rate and due within one year are recorded at the amount of the cash or other consideration expected to be received. Prepayments are valued at the amount paid.

1.8 CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account and cash on deposit that has a notice period of less than 30 days.

1.9 LIABILITIES AND PROVISIONS

Liabilities and provisions are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Academy anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation.

**BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017**

1. ACCOUNTING POLICIES (continued)

1.10 OPERATING LEASES

Rentals under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

1.11 FINANCIAL INSTRUMENTS

The Academy only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Academy and their measurement basis are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 14. Prepayments are not financial instruments. Cash at bank is classified as a basic financial instrument and is measured at face value.

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised costs as detailed in note 15. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instruments.

1.12 TAXATION

The Academy is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Academy is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.13 PENSIONS

Retirement benefits to employees of the Academy Trust are provided by the Teachers' Pension Scheme ("TPS") and the Local Governments Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Academy in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in note 20, the TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017**

1. ACCOUNTING POLICIES (continued)

The LGPS is a funded scheme and the assets are held separately from those of the Academy Trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance Sheet date. The amounts charged to net income/expenditure are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

1.14 CRITICAL ACCOUNTING ESTIMATES AND AREAS OF JUDGMENT

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 20, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2017. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

Critical areas of judgment:

The Academy Trust obtains use of fixed assets as a lessee. The classification of such leases as operating or finance lease requires the Academy Trust to determine, based on an evaluation of the terms and conditions of the arrangements, whether it retains or acquires the significant risks and rewards of ownership of these assets and accordingly whether the lease requires an asset and liability to be recognised in the Balance Sheet.

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FOR THE YEAR ENDED 31 AUGUST 2017

2. DONATIONS AND CAPITAL GRANTS

	Unrestricted funds 2017 £	Restricted funds 2017 £	Restricted fixed asset funds 2017 £	Total funds 2017 £	Total funds 2016 £
Donations	36,103	8,777	9,050	53,930	34,514
Capital Grants	-	-	11,432	11,432	9,439
	<u>36,103</u>	<u>8,777</u>	<u>20,482</u>	<u>65,362</u>	<u>43,953</u>
<i>Total 2016</i>	<u>13,600</u>	<u>20,914</u>	<u>9,439</u>	<u>43,953</u>	

3. FUNDING FOR ACADEMY TRUST'S EDUCATIONAL OPERATIONS

	Unrestricted funds 2017 £	Restricted funds 2017 £	Total funds 2017 £	Total funds 2016 £
DfE/ESFA grants				
General Annual Grant	-	1,570,968	1,570,968	1,618,540
Other DfE/ESFA grants	-	487,921	487,921	502,497
	<u>-</u>	<u>2,058,889</u>	<u>2,058,889</u>	<u>2,121,037</u>
Other Government grants				
High Needs	-	490,961	490,961	408,364
Other government grants non capital	-	5,000	5,000	9,000
	<u>-</u>	<u>495,961</u>	<u>495,961</u>	<u>417,364</u>
Other funding				
Income for hosting trainee teachers	3,002	-	3,002	2,992
Nursery income funded	287,722	-	287,722	259,090
Nursery income unfunded/fee paying	214,921	-	214,921	212,562
Learning Support Centre	121	1,103	1,224	4,336
Other	1,129	-	1,129	5,266
	<u>506,895</u>	<u>1,103</u>	<u>507,998</u>	<u>484,246</u>
	<u>506,895</u>	<u>2,555,953</u>	<u>3,062,848</u>	<u>3,022,647</u>

BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017

4. OTHER TRADING ACTIVITIES

	Unrestricted funds 2017 £	Restricted funds 2017 £	Total funds 2017 £	Total funds 2016 £
Lettings	15,591	-	15,591	21,248
Consultancy	250	-	250	3,806
Other	1,600	-	1,600	1,922
	<u>17,441</u>	<u>-</u>	<u>17,441</u>	<u>26,976</u>
<i>Total 2016</i>	<u>26,976</u>	<u>-</u>	<u>26,976</u>	

5. INVESTMENT INCOME

	Unrestricted funds 2017 £	Restricted funds 2017 £	Total funds 2017 £	Total funds 2016 £
Bank interest	1,503	-	1,503	2,093
	<u>1,503</u>	<u>-</u>	<u>1,503</u>	<u>2,093</u>
<i>Total 2016</i>	<u>2,093</u>	<u>-</u>	<u>2,093</u>	

6. EXPENDITURE

	Staff costs 2017 £	Premises 2017 £	Other costs 2017 £	Total 2017 £	Total 2016 £
Direct costs	2,101,933	207,776	223,799	2,533,508	2,589,092
Support costs	423,889	160,896	269,073	853,858	914,219
	<u>2,525,822</u>	<u>368,672</u>	<u>492,872</u>	<u>3,387,366</u>	<u>3,503,311</u>
<i>Total 2016</i>	<u>2,545,894</u>	<u>400,010</u>	<u>557,407</u>	<u>3,503,311</u>	

BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
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NOTES TO THE FINANCIAL STATEMENTS
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7. DIRECT COSTS

	Total 2017 £	Total 2016 £
Pension finance costs	70,000	66,000
Educational supplies and services	51,208	66,902
Staff development	13,769	18,135
Visits and activities	30,166	42,646
Supply teachers	29,083	55,883
Technology costs	29,573	26,124
Wages and salaries	1,620,630	1,689,736
National insurance	112,636	95,534
Pension cost	368,667	323,866
Depreciation	207,776	204,266
	<u>2,533,508</u>	<u>2,589,092</u>
<i>At 31 August 2016</i>	<u>2,589,092</u>	

8. SUPPORT COSTS

	Total 2017	Total 2016
Pension finance costs	25,000	29,000
Recruitment and other staff costs	3,274	5,821
Maintenance of premises and equipment	45,015	38,387
Cleaning	53,088	51,952
Rent and rates	19,352	22,219
Heat and light	23,449	26,393
Insurance	12,322	17,432
Security and transport	8,193	7,690
Catering	100,196	119,780
Technology costs	4,013	3,212
Office overheads	17,558	20,130
Legal and professional	81,571	83,481
Bank interest and charges	3,460	2,101
Governance	17,656	13,200
Wages and salaries	304,187	329,559
National insurance	21,289	20,784
Pension cost	98,413	86,415
Depreciation	15,822	36,663
	<u>853,858</u>	<u>914,219</u>
<i>Total 2016</i>	<u>914,219</u>	

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NOTES TO THE FINANCIAL STATEMENTS
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9. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2017	2016
	£	£
Depreciation of tangible fixed assets:		
- owned by the charity	223,598	240,929
Auditors' remuneration - other services	6,950	6,800
Internal audit costs	1,938	1,750
Operating lease rentals	6,621	5,937
	<u>239,107</u>	<u>255,416</u>

BROOKSIDE COMMUNITY PRIMARY SCHOOL ACADEMY TRUST
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017

10. STAFF COSTS

Staff costs were as follows:

	2017 £	2016 £
Wages and salaries	1,859,087	1,893,985
Social security costs	133,925	116,318
Operating costs of defined benefit pension schemes	467,080	410,281
	<u>2,460,092</u>	<u>2,420,584</u>
Supply teacher costs - agency	28,743	54,451
Staff restructuring and relocation costs	36,987	70,859
	<u>2,525,822</u>	<u>2,545,894</u>

All staff restructuring costs incurred in the period were contractual payments.

The average number of persons employed by the Academy during the year was as follows:

	2017 No.	2016 No.
Teachers	24	24
Pupil support	73	89
Admin, IT, premises, catering	16	11
Management	4	3
	<u>117</u>	<u>127</u>

Average headcount expressed as a full time equivalent:

	2017 No.	2016 No.
Teachers	20	18
Pupil support	60	60
Admin, IT, premises and catering	14	10
Management	4	4
	<u>98</u>	<u>92</u>

The number of employees whose employee benefits (excluding employer's National Insurance and employer pension costs) exceeded £60,000 was:

	2017 No.	2016 No.
In the band £70,001 - £80,000	1	1

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NOTES TO THE FINANCIAL STATEMENTS
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10. STAFF COSTS (continued)

The key management personnel of the Academy Trust comprise the Trustees (who do not receive remuneration for their role as Trustees) and the Senior Management Team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the Academy Trust was £310,518 (2016: £334,526).

Staff trustees are not remunerated in respect of their role as a trustee, where staff trustees do not form part of the key management personnel other than in their role as trustee, their remuneration as set out in note 11 has not been included in the total benefits received by key management personnel above.

11. TRUSTEES' REMUNERATION AND EXPENSES

The Headteacher and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of Headteacher and staff, and not in respect of their services as Trustees. Other Trustees did not receive any payments, other than expenses, from the Academy in respect of their role as Trustees. The value of Trustees' remuneration and other benefits fell within the following bands in the year: B Walton: Remuneration £75,000 - £80,000 (2016: £70,000 - £75,000), Employer's Pension Contributions £5,000 - £10,000 (2016: £10,000 - £15,000); P Vallyly: Remuneration £15,000 - £20,000 (2016: £0 - £5,000), Employer's Pension Contributions £0 - £5,000 (2016: £0 - £5,000) and A Kelland: Remuneration £25,000 - £30,000 (2016: £15,000 - £20,000) Employer's Pension Contributions £0 - £5,000 (2016: £0 - £5,000).

During the year, no Trustees received any benefits in kind (2016: £NIL).

During the year ended 31 August 2017, no Trustees received any reimbursement of expenses (2016: £8 to 1 Trustee).

12. TRUSTEES' AND OFFICERS' INSURANCE

The Academy Trust has opted into the Department for Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects Trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business, and provides cover up to £10,000,000. It is not possible to quantify the Trustees and officers indemnity element from the overall cost of the RPA scheme.

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NOTES TO THE FINANCIAL STATEMENTS
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13. TANGIBLE FIXED ASSETS

	Long term leasehold land and buildings £	Motor vehicles £	Office equipment £	Computer equipment £	Total £
COST					
At 1 September 2016	6,673,392	51,862	615,295	207,186	7,547,735
Additions	27,054	2,500	35,542	26,638	91,734
Disposals	-	(9,600)	-	-	(9,600)
At 31 August 2017	<u>6,700,446</u>	<u>44,762</u>	<u>650,837</u>	<u>233,824</u>	<u>7,629,869</u>
DEPRECIATION					
At 1 September 2016	617,373	47,814	205,856	178,329	1,049,372
Charge for the year	123,890	2,926	65,158	31,624	223,598
On disposals	-	(9,600)	-	-	(9,600)
At 31 August 2017	<u>741,263</u>	<u>41,140</u>	<u>271,014</u>	<u>209,953</u>	<u>1,263,370</u>
NET BOOK VALUE					
At 31 August 2017	<u>5,959,183</u>	<u>3,622</u>	<u>379,823</u>	<u>23,871</u>	<u>6,366,499</u>
At 31 August 2016	<u>6,056,019</u>	<u>4,048</u>	<u>409,439</u>	<u>28,857</u>	<u>6,498,363</u>

14. DEBTORS

	2017 £	2016 £
Trade debtors	5,368	8,424
Prepayments and accrued income	67,287	66,710
VAT recoverable	16,891	7,614
	<u>89,546</u>	<u>82,748</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Trade creditors	-	30,396
Other taxation and social security	35,044	36,666
Other creditors	43,543	39,475
Accruals and deferred income	108,538	113,866
	<u>187,125</u>	<u>220,403</u>

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NOTES TO THE FINANCIAL STATEMENTS
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15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR (continued)

	2017	2016
	£	£
DEFERRED INCOME		
Deferred income at 1 September 2016	72,954	60,563
Resources deferred during the year	68,698	72,954
Amounts released from previous years	(72,954)	(60,563)
	68,698	72,954
Deferred income at 31 August 2017	68,698	72,954

Deferred income relates to grants received in advance for free school meals, individually assigned resources, short breaks, insurance and lettings income.

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16. STATEMENT OF FUNDS

	Brought forward £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2017 £
UNRESTRICTED FUNDS						
General Fund	89,450	56,674	(59,761)	-	-	86,363
Extended Schools	80,234	102,886	(83,293)	-	-	99,827
Nursery provision	10,087	402,382	(377,570)	-	-	34,899
	<u>179,771</u>	<u>561,942</u>	<u>(520,624)</u>	<u>-</u>	<u>-</u>	<u>221,089</u>
RESTRICTED FUNDS						
General Annual Grant (GAG)	160,765	1,582,696	(1,490,889)	(184,216)	-	68,356
Individually assigned resources	-	25,050	(3,536)	-	-	21,514
Donations - School	-	8,777	(8,777)	-	-	-
Pupil premium	-	102,157	(101,291)	-	-	866
Universal infant free school meals	-	82,733	(82,733)	-	-	-
PE & Sports premium	3,185	10,140	(10,470)	-	-	2,855
Specialist Provision funding	109,369	748,024	(680,596)	138,120	-	314,917
Other government grants	-	5,153	(5,000)	-	-	153
Pension reserve	(4,320,000)	-	(264,000)	-	892,000	(3,692,000)
	<u>(4,046,681)</u>	<u>2,564,730</u>	<u>(2,647,292)</u>	<u>(46,096)</u>	<u>892,000</u>	<u>(3,283,339)</u>
RESTRICTED FIXED ASSET FUNDS						
	Brought forward £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2017 £
Fixed assets transferred on conversion - School	5,887,317	-	(132,800)	-	-	5,754,517
Fixed assets purchased from GAG	565,181	-	(72,998)	23,451	-	515,634
DfE/ESFA Capital grants	17,101	11,432	(3,602)	-	-	24,931
Fixed assets purchased from Specialist Provision	-	-	(1,787)	22,645	-	20,858
Fixed Asset Donations	21,578	9,050	(8,263)	-	-	22,365
	<u>6,491,177</u>	<u>20,482</u>	<u>(219,450)</u>	<u>46,096</u>	<u>-</u>	<u>6,338,305</u>
Total restricted funds	<u>2,444,496</u>	<u>2,585,212</u>	<u>(2,866,742)</u>	<u>-</u>	<u>892,000</u>	<u>3,054,966</u>
Total of funds	<u>2,624,267</u>	<u>3,147,154</u>	<u>(3,387,366)</u>	<u>-</u>	<u>892,000</u>	<u>3,276,055</u>

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NOTES TO THE FINANCIAL STATEMENTS
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16. STATEMENT OF FUNDS (continued)

STATEMENT OF FUNDS - PRIOR YEAR

	Brought forward £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2016 £
UNRESTRICTED FUNDS						
General Fund	387,168	32,904	(330,622)	-	-	89,450
Extended Schools	33,791	96,103	(49,660)	-	-	80,234
Nursery provision	-	393,493	(383,406)	-	-	10,087
	<u>420,959</u>	<u>522,500</u>	<u>(763,688)</u>	<u>-</u>	<u>-</u>	<u>179,771</u>
RESTRICTED FUNDS						
General Annual Grant (GAG)	39,167	1,898,540	(1,652,854)	(124,088)	-	160,765
Individually assigned resources	-	27,355	(27,355)	-	-	-
Donations - School	-	20,914	(20,914)	-	-	-
Pupil premium	61,382	105,705	(167,087)	-	-	-
Universal infant free school meals	-	82,156	(82,156)	-	-	-
Early Years Training Grant	45,635	-	(45,635)	-	-	-
PE & Sports premium	-	9,960	(6,775)	-	-	3,185
Specialist Provision funding	14,698	383,519	(288,848)	-	-	109,369
Other	-	35,581	(35,581)	-	-	-
Pension reserve	(2,456,000)	-	(181,000)	-	(1,683,000)	(4,320,000)
	<u>(2,295,118)</u>	<u>2,563,730</u>	<u>(2,508,205)</u>	<u>(124,088)</u>	<u>(1,683,000)</u>	<u>(4,046,681)</u>

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16. STATEMENT OF FUNDS (continued)

RESTRICTED FIXED ASSET FUNDS

	Balance at 1 September 2015 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2016 £
Fixed assets transferred on conversion - School	6,044,718	-	(157,401)	-	-	5,887,317
Fixed assets purchased from GAG	501,959	-	(60,866)	124,088	-	565,181
DfE/ESFA Capital grants	17,232	9,439	(9,570)	-	-	17,101
Fixed Asset Donations	25,159	-	(3,581)	-	-	21,578
	<u>6,589,068</u>	<u>9,439</u>	<u>(231,418)</u>	<u>124,088</u>	<u>-</u>	<u>6,491,177</u>
Total restricted funds	<u>4,293,950</u>	<u>2,573,169</u>	<u>(2,739,623)</u>	<u>-</u>	<u>(1,683,000)</u>	<u>2,444,496</u>
Total of funds	<u>4,714,909</u>	<u>3,095,669</u>	<u>(3,503,311)</u>	<u>-</u>	<u>(1,683,000)</u>	<u>2,624,267</u>

The specific purposes for which the funds are to be applied are as follows:

The General Annual Grant (GAG) represents funding received from the Education and Skills Funding Agency (ESFA) during the year in order to fund the continuing activities of the school. During the year £23,451 (2016: £124,088) was transferred to the restricted fixed asset fund to represent fixed assets purchased from GAG. In addition £160,765 of carry forward was reallocated as being received through GAG but in relation to Specialist funding, so this balance has been transferred in the year.

Individually assigned resources - Funding received by the Local Authority to fund further support for students with additional needs.

Donations - School - Donations that have been given for a specific purpose. All donations were spent throughout the year for the purpose for which they were received.

Pupil Premium - Pupil Premium represents funding received from the ESFA for children that qualify for free school meals to enable the Academy to address the current underlying inequalities between those children and their wealthier peers. The money carried forward will be used to narrow the gaps in children's learning in reading, writing and maths. The funds will be used for teachers and teaching assistants to work across the school with identified children who need targeted intervention in Literacy and Numeracy. They will work flexibly across the school supporting children at their point of need.

Universal infant free school meals - This represents funding from the ESFA to cover the cost of providing free school meals to all pupils in reception, year 1 and year 2.

PE & Sports premium - Funding received to develop and improve the PE and sports activities that the Academy offers to pupils.

Specialist Provision funding - Funding received from Somerset County Council and the ESFA to enable the Academy to offer places to children with High Needs so that one on one care and education can be provided.

Other - This represents grants received to cover the cost of rates incurred by the school and other smaller grants given for a specific purpose.

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NOTES TO THE FINANCIAL STATEMENTS
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16. STATEMENT OF FUNDS (continued)

Pension reserve – This represents the Academy's share of the assets and liabilities in the Local Government Pension Scheme.

Fixed assets transferred on conversion – This represent the buildings and equipment donated to the Academy from the Local Authority on conversion to an Academy.

DfE/ESFA Capital grants - School - This represents funding from the ESFA to cover the maintenance and purchase of the Academy's assets.

Fixed Asset Donations - Donations made to the school to purchase fixed assets.

Under the funding agreement with the Secretary of State, the Academy was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2017.

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds 2017 £	Restricted funds 2017 £	Restricted fixed asset funds 2017 £	Total funds 2017 £
Tangible fixed assets	28,194	-	6,338,305	6,366,499
Current assets	192,895	595,786	-	788,681
Creditors due within one year	-	(187,125)	-	(187,125)
Pension scheme liability	-	(3,692,000)	-	(3,692,000)
	<u>221,089</u>	<u>(3,283,339)</u>	<u>6,338,305</u>	<u>3,276,055</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds 2016 £	Restricted funds 2016 £	Restricted fixed asset funds 2016 £	Total funds 2016 £
Tangible fixed assets	7,186	-	6,491,177	6,498,363
Current assets	172,585	483,666	10,056	666,307
Creditors due within one year	-	(210,347)	(10,056)	(220,403)
Provisions for liabilities and charges	-	(4,320,000)	-	(4,320,000)
	<u>179,771</u>	<u>(4,046,681)</u>	<u>6,491,177</u>	<u>2,624,267</u>

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NOTES TO THE FINANCIAL STATEMENTS
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18. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2017 £	2016 £
Net expenditure for the year (as per Statement of Financial Activities)	(240,212)	(407,642)
Adjustment for:		
Depreciation charges	223,598	240,929
Dividends, interest and rents from investments	(1,503)	(2,093)
Profit on the sale of fixed assets	(1,600)	(1,922)
(Increase)/decrease in debtors	(6,798)	12,189
(Decrease)/increase in creditors	(33,278)	8,097
Capital grants from DfE and other capital income	(20,482)	(9,439)
Defined benefit pension scheme cost less contributions payable	169,000	86,000
Defined benefit pension scheme finance cost	95,000	95,000
Net cash provided by operating activities	183,725	21,119

19. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2017 £	2016 £
Cash at bank and in hand	649,135	433,559
Notice deposits (less than 3 months)	50,000	150,000
	699,135	583,559

20. PENSION COMMITMENTS

The Academy's employees belong to two principal pension schemes: the Teacher's Pension Scheme for England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Somerset County Council. Both are Multi-Employer Defined Benefit Pension Schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2016.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

Teachers' Pension Scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

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20. PENSION COMMITMENTS (continued)

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay, including a 0.08% employer administration charge
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

During the previous year the employer contribution rate was 16.48%. The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The employer's pension costs paid to TPS in the period amounted to £108,000 (2016: £132,000).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website (www.teacherspensions.co.uk/news/employers/2014/06/publication-of-the-valuation-report.aspx).

Under the definitions set out in FRS 102, the TPS is a multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

Local Government Pension Scheme

The LGPS is a funded defined benefit scheme, with assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2017 was £279,000 (2016: £253,000), of which employer's contributions totalled £221,000. (2016: £192,000) and employees' contributions totalled £58,000 (2016: £61,000). The agreed contribution rates for future years are 20.9% for employers and 5.5%-12.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Principal actuarial assumptions:

	2017	2016
Discount rate for scheme liabilities	2.60 %	2.20 %
Rate of increase in salaries	4.20 %	4.10 %
Rate of increase for pensions in payment / inflation	2.70 %	2.30 %

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20. PENSION COMMITMENTS (continued)

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2017	2016
Retiring today		
Males	23.9	23.8
Females	25.1	26.2
Retiring in 20 years		
Males	26.2	26.1
Females	27.4	28.5

Sensitivity analysis	At 31 August 2017 £	At 31 August 2016 £
Discount rate +0.1%	(147,000)	(162,000)
Discount rate -0.1%	151,000	166,000
Mortality assumption - 1 year increase	210,000	171,000
Mortality assumption - 1 year decrease	(203,000)	(167,000)
CPI rate +0.1%	136,000	140,000
CPI rate -0.1%	(132,000)	(136,000)

The Academy's share of the assets in the scheme was:

	Fair value at 31 August 2017 £	Fair value at 31 August 2016 £
Equities	1,680,000	1,496,000
Gilts	130,000	144,000
Other bonds	235,000	244,000
Property	213,000	220,000
Cash and other liquid assets	103,000	61,000
Total market value of assets	<u>2,361,000</u>	<u>2,165,000</u>

The actual return on scheme assets was £307,000 (2016: £290,000).

The amounts recognised in the Statement of Financial Activities are as follows:

	2017 £	2016 £
Current service cost	(390,000)	(278,000)
Interest income	47,000	69,000
Interest cost	(142,000)	(164,000)
Total	<u>(485,000)</u>	<u>(373,000)</u>

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20. PENSION COMMITMENTS (continued)

Movements in the present value of the defined benefit obligation were as follows:

	2017 £	2016 £
Opening defined benefit obligation	6,485,000	4,072,000
Current service cost	390,000	278,000
Interest cost	142,000	164,000
Employee contributions	58,000	61,000
Actuarial (gains)/losses	(863,000)	1,904,000
Benefits paid	(159,000)	6,000
	<u>6,053,000</u>	<u>6,485,000</u>
Closing defined benefit obligation	<u>6,053,000</u>	<u>6,485,000</u>

Movements in the fair value of the Academy's share of scheme assets:

	2017 £	2016 £
Opening fair value of scheme assets	2,165,000	1,616,000
Interest income	47,000	69,000
Actuarial losses	29,000	221,000
Employer contributions	221,000	192,000
Employee contributions	58,000	61,000
Benefits paid	(159,000)	6,000
	<u>2,361,000</u>	<u>2,165,000</u>
Closing fair value of scheme assets	<u>2,361,000</u>	<u>2,165,000</u>

21. OPERATING LEASE COMMITMENTS

At 31 August 2017 the total of the Academy Trust's future minimum lease payments under non-cancellable operating leases was:

	2017 £	2016 £
AMOUNTS PAYABLE:		
Within 1 year	3,652	7,544
Between 1 and 5 years	2,970	9,370
	<u>6,622</u>	<u>16,914</u>
Total	<u>6,622</u>	<u>16,914</u>

22. RELATED PARTY TRANSACTIONS

Owing to the nature of the Academy Trust's operations and the composition of the Board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which a Trustee has an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the Academy Trust's financial regulations and normal procurement procedures.

No related party transactions took place in the period of account.

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23. FINANCIAL INSTRUMENTS

	2017 £	2016 £
Financial assets measured at amortised cost	704,503	591,983
Financial liabilities measured at amortised cost	83,383	71,308

Financial assets measured at amortised cost comprise trade debtors and cash at bank.

Financial liabilities measured at amortised cost comprise trade creditors, other creditors and accruals.

24. MEMBERS' LIABILITY

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

25. GENERAL INFORMATION

Brookside Community Primary School Academy Trust is a company limited by guarantee, incorporated in England and Wales. The registered office is Brooks Road, Street, Somerset, BA16 0PR.

